

PART 1235—TRANSFER OF RECORDS TO THE NATIONAL ARCHIVES OF THE UNITED STATES

Subpart A—General Transfer Requirements

Sec.

- 1235.1 What are the authorities for part 1235?
- 1235.2 What definitions apply to this part?
- 1235.3 What standards are used as guidance for this part?
- 1235.4 What publications are incorporated by reference in this part?
- 1235.10 What records do agencies transfer to the National Archives of the United States?
- 1235.12 When must agencies transfer records to the National Archives of the United States?
- 1235.14 May agencies retain records for the conduct of regular agency business after they are eligible for transfer?
- 1235.16 How will NARA respond to an agency's request to retain records?
- 1235.18 How do agencies transfer records to the National Archives of the United States?
- 1235.20 How do agencies indicate that transferred records contain information that is restricted from public access?
- 1235.22 When does legal custody of records transfer to NARA?

Subpart B—Administration of Transferred Records

- 1235.30 How may records in the National Archives of the United States be used?
- 1235.32 How does NARA handle restrictions on transferred records?
- 1235.34 May NARA destroy transferred records?

Subpart C—Transfer Specifications and Standards

- 1235.40 What records are covered by additional transfer requirements?
- 1235.42 What specifications and standards for transfer apply to audiovisual, cartographic, and related records?
- 1235.44 What general transfer requirements apply to electronic records?
- 1235.46 What electronic media may be used for transferring records to the National Archives of the United States?
- 1235.48 What documentation must agencies transfer with electronic records?
- 1235.50 What specifications and standards for transfer apply to electronic records?

AUTHORITY: 44 U.S.C. 2107 and 2108.

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Subpart A—General Transfer Requirements

§ 1235.1 What are the authorities for part 1235?

The statutory authorities for this part are 44 U.S.C. 2107 and 2108.

§ 1235.2 What definitions apply to this part?

See §1220.18 of this subchapter for definitions of terms used in part 1235.

§ 1235.3 What standards are used as guidance for this part?

These regulations conform to guidance provided in ISO 15489-1:2001. Paragraphs 8.3 (Designing and implementing records systems), 9.6 (Storage and handling), and 9.7 (Access) are particularly relevant to this part.

§ 1235.4 What publications are incorporated by reference in this part?

(a) Certain material is incorporated by reference into this part with the approval of the Director of the Federal Register under 5 U.S.C. 552(a) and 1 CFR part 51. To enforce any edition other than that specified in this section, the NARA must publish notice of change in the *FEDERAL REGISTER* and the material must be available to the public. All approved material is available for inspection at the Office of the Federal Register. For information on the availability of this material at the Office of the Federal Register, call 202-741-6030 or go to http://www.archives.gov/federal_register/code_of_federal_regulations/ibr_locations.html.

(b) The material incorporated by reference is also available for inspection at NARA's Archives Library Information Center (NWCCA), Room 2380, 8601 Adelphi Road, College Park, MD 20740-6001, phone number (301) 837-3415, and is available for purchase from the sources listed below. If you experience difficulty obtaining the standards referenced below, contact National Archives and Records Administration, Electronic/Special Media Records Services Division (NWME), 8601 Adelphi Road, College Park, MD 20740, phone number (301) 837-1578.

(c) *International Organization for Standards (ISO)*. The following ISO